

FINAL TRIM SIZE: 8.5" X 11"
DOCUMENT SIZE WITH BLEED: 8.75" X 11.25"

PLEASE BUILD BOOKLET AS SINGLE PAGES. FILE WILL BE BOOKLETIZED
INTO PRINTER SPREADS BY THE PRINTER. TOTAL NUMBER OF PAGES
MUST BE DIVISIBLE BY FOUR.

DELETE OR TURN OFF THIS TEMPLATE LAYER BEFORE SUBMITTING
ARTWORK.

NOT RESPONSIBLE FOR ANY GUIDELINES LEFT IN ARTWORK.

BLEED AREA - ALL ARTWORK AND TEXT THAT BLENDS MUST EXTEND TO THE EDGE OF THIS AREA.

TRIM



SAFE AREA



CAUTION AREA - ARTWORK/TEXT IN THIS AREA MAY BE TRIMMED OFF.